



## CRESTVIEW



### PRE-QUALIFICATION APPLICATION PROCESS

There are various steps in the process of applying to become a partner family of Habitat for Humanity.

Please go over all the following steps and answer the questions, if you and any co-applicant meet **ALL** of the requirements for pre-qualification, please submit the completed form to our office.

You and any co-applicant applying must meet all the pre-qualifications requirements to be considered as an applicant.

#### **REQUIREMENT # 1**

**Total household income MUST fall between the minimum and maximum yearly income based on the number of household members. See chart below.**

**No exceptions**

**Example: if you are a single parent with 2 children there will be 3 people in your household and your income is \$20,000 then it falls between \$18,450 and \$49,250**

Total # People in Your Household \_\_\_\_\_ Total Yearly Income \_\_\_\_\_  
(Income will be verified)

<b>NUMBER OF PEOPLE IN HOUSEHOLD</b>	<b>MINIMUM YEARLY INCOME</b>	<b>MAXIMUM YEARLY INCOME</b>
<b>1</b>	<b>\$14,350</b>	<b>\$38,300</b>
<b>2</b>	<b>\$16,400</b>	<b>\$43,800</b>
<b>3</b>	<b>\$18,450</b>	<b>\$49,250</b>
<b>4</b>	<b>\$20,500</b>	<b>\$54,700</b>
<b>5</b>	<b>\$22,150</b>	<b>\$59,100</b>
<b>6</b>	<b>\$23,800</b>	<b>\$63,500</b>

**(Food stamps are NOT considered as income)**

**REQUIREMENT # 2**  Yes  No

Declared bankruptcy in the last 3 years or have declared bankruptcy more than once in the last 20 years.

**REQUIREMENT # 3**  Yes  No

I/We pay rent on time (Habitat for Humanity of Okaloosa will verify this.)

**REQUIREMENT # 4**  YES  NO

I/We will partner with Habitat and put in 300 hours of "sweat equity" per adult; first, working on other families' homes, then building my own home and working in the ReStore. I/We will also attend budget classes and workshops.

**REQUIREMENT # 5 – PLEASE CHECK ALL THAT APPLY**

I/We have a need for housing due to:

- Overcrowding
- Poorly maintained or substandard conditions; I have requested repairs from landlord but they have not been fixed.
- I/We do not have a place of my own; live with family or friends.
- I/We currently receive assistance from Public Housing - Section 8 or HUD.
- I/We can no longer afford the increase in rent.

**REQUIREMENT # 6**  YES  NO

I/We have lived or worked in Okaloosa County for at least one year prior to applying.

**REQUIREMENT # 7**  YES  NO

Are any household members a registered sex offender.

**REQUIREMENT # 8**  YES  NO

I/We are US Citizens. If you are Resident Alien you must provide a copy of your "Permanent Resident Alien" card (must not be expired).

The above listed requirements are for pre-qualifications ONLY. If you meet all of the listed requirements, please fill out the information listed below and mail to *Habitat for Humanity Okaloosa County; 802 Pelham Road; Fort Walton Beach, FL 32547*. A Habitat associate will contact you for an appointment to begin your application process.

Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Employer \_\_\_\_\_

What is your need for housing? \_\_\_\_\_

Is anyone in your household a Veteran or a First Responder?  Yes  No

---

Internal Use Only

Date Received \_\_\_\_\_ Appointment \_\_\_\_\_ Application Status \_\_\_\_\_